

# PRESENTATION FOLDERS



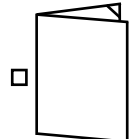


PO#: \_\_\_\_\_ Date \_\_\_\_\_

<b>Ordered By:</b> Contact: _____  Company: _____  Address: _____ _____ City: _____ State: _____ Zip: _____	<b>Ship To:</b> Contact: _____  Company: _____  Address: _____ _____ City: _____ State: _____ Zip: _____
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Date Requested: _____ (please allow 4-6 weeks for production)	Special Delivery Instructions:
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## COVER MAKE UP

Quantity _____	Size _____	Color _____
<b>Orientation:</b> <input type="checkbox"/>  Top Fold	<input type="checkbox"/>  Panoramic	<input type="checkbox"/>  Bookstyle
		<b>Material:</b> <input type="checkbox"/> Smooth  <input type="checkbox"/> Grain

## INSIDE OPTIONS

<b>Lining:</b> <input type="checkbox"/> 2 Papers <input type="checkbox"/> 1 Silk / 1 Paper <input type="checkbox"/> 2 Silks	<b>Silk Pattern:</b> <input type="checkbox"/> Wavy Moire (if applicable) <input type="checkbox"/> Plain Satin  <b>Silk Color:</b> _____	<b># of Corner Ribbons:</b> <input type="checkbox"/> 4 Ribbons (1 Certificate) <input type="checkbox"/> 8 Ribbons (2 Certificates)  <b>Ribbon Color:</b> _____
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## STAMPING

Select one or Both: <input type="checkbox"/> Seal/Logo <input type="checkbox"/> Lettering on Cover    or <input type="checkbox"/> Blank (no stamping)	
<b>Foil Color:</b> _____ <input type="checkbox"/> Gold <input type="checkbox"/> Silver    _____ _____	<b>Blind Border:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

## ADDITIONAL OPTIONS

<b>Etch:</b> <input type="checkbox"/> Yes (please enclose artwork) <input type="checkbox"/> No	<b>Acetate Sheet Protectors:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Envelopes:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
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Phone: 631.589.6776

Fax: 631.589.5353

sales@fostergordon.com